



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Wayne J. Franklin, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember Mardi
Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in a workshop and regular session on **Monday, July 23, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **6:00 p.m.**

Workshop Agenda was as follows:

Call to Order. Mayor Sample called the meeting to order at approximately 6:00 p.m. in the Bill Watson Conference Room. Council and Staff in attendance were: Councilmembers Higley, and Turner, City Manager Peifer, City Secretary Gilliam, and HR Director Urban. Mayor Pro Tem Franklin and Councilmember Burke were absent.

1. Citywide Employee Benefits Consultants

Matters related to hearing a presentation from the third and final consulting firm in regards to the City's Employee Benefits. **Mr. James Urban, Human Resources Director**

A representative from the third and final consulting firm, Marsh and McLennan Agency, was given thirty minutes to present their proposal to Council. The other two firms presented their proposals to Council in a Workshop at the July 9, 2018 City Council meeting.

No action taken.

Mayor Sample adjourned the workshop at approximately 6:30 p.m.

The Regular Meeting Agenda was as follows:

Called Meeting to Order. Mayor Sample called the meeting to order at approximately 6:35 p.m. in the Council Chambers. Council and Staff in attendance were: Councilmembers Higley and Turner, City Manager Peifer, City Attorney Petrov, City Secretary Gilliam, Police Chief Walker, Human Resources Director Urban, Finance Director Kalka, Treasurer Nicholson, Communications Director Jett, and General Services Superintendent Barrera. Mayor Pro Tem Franklin and Councilmember Burke were absent.

Pledge of Allegiance: Councilmember Turner led the Pledge.

Notice of Meeting: City Secretary Gilliam confirmed that the notice of the meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

Regular Meeting Agenda items were as follows:

2. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items. Commenters were:

- Robert Grossman, 4103 Ruskin, spoke regarding the AT&T issue.
- Kevin Trautner, 6341 Belmont, spoke regarding third party lawn service hours.
- Alida Drewes, spoke regarding several issues, including, but not limited to, seniors tax exemptions.

3. Communications Director

Matters related to the introduction and confirmation of the City Manager's appointment of Communications Director Patricia Jett. *Recommended Action: Confirm appointment. Mr. M. Chris Peifer, City Manager*

Councilmember Higley moved to that Council concur with the appointment of Patti Jet to the position of Communications Director. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Higley, Turner

Noes: None

Absent: Franklin, Burke

4. Investment Policy

Matters related to a resolution reviewing and accepting the City's Investment Policy in accordance with the Public Funds Investment Act. *Recommended Action: Approve resolution accepting the City's Investment Policy in accordance with the Public Funds Investment Act. Mr. Harrison Nicholson, Treasurer*

Mayor Sample had questions about the policy, so after discussion it was decided to postpone taking action on this item until the next meeting.

5. Underground Storage Tank

Matters related to awarding a bid for the removal and replacement/installation of a 10,000 gallon Underground Storage Tank. *Recommended Action: Approve contract with Steve's Installation in an amount not to exceed \$300,000 and authorize the City Manager to execute the contract for the removal and replacement of the 10,000 gallon underground storage tank. Mr. Gerardo Barrera, General Services Superintendent*

Councilmember Higley moved to authorize the city manager to execute the contract for the removal and replacement of the 10,000 gallon underground storage tank. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Higley, Turner

Noes: None

Absent: Franklin, Burke

6. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Action Minutes of July 9, 2018. *Recommended Action: Approve Minutes. Ms. Thelma Gilliam, City Secretary*

B. Quarterly Investment Report

Matters related to receiving the City's Quarterly Investment Report. *Recommended Action: Receive and take any desired action.* **Mr. Harrison Nicholson, Treasurer**

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Turner seconded the motion. **MOTION PASSED.**


Ayes: Sample, Higley, Turner
Noes: None
Absent: Franklin, Burke

7. Adjourn

With no other matters before Council, Councilmember Higley moved to adjourn the meeting at approximately 7:02 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Higley, Turner
Noes: None
Absent: Franklin, Burke

Prepared by:



Thelma A. Gilliam, TRMC, City Secretary

August 13, 2018
Council Approval Date